



AKHIL AUSTRALIA MARATHI SAMMELAN 2019

अखिल ऑस्ट्रेलिया मराठी संमेलन २०१९



MARATHI ASSOCIATION SYDNEY INC. (MASI)

Renting of Vendor Stalls during Sammelan Event

Akhil Australia Marathi Sammelan 2019 (AAMS 2019) is being held as per following details:

Dates

Friday 19th April to Sunday 21st April, 2019

Timings

- Friday 19th April 2019 - 1.00pm to 9.00pm
- Saturday 20th April 2019 - 9.00am to 9.00pm
- Sunday 21st April 2019 - 9.00am to 9.00pm

Location

Whitlam Leisure Centre, 90 Memorial Drive, Liverpool NSW 2170

For the benefit of attendees and also to help businesses, AAMS 2019 committee has decided to rent out vendor stalls at the venue.

Stall Details:

DIMENSIONS

W: 3000mm x H: 2000mm

WALLS

2.4m (h) matt anodized aluminium frame with white laminated infills

FASCIA

Matt anodized aluminium frame 380mm (h) with white laminated infill

SIGNAGE

Digitally printed board containing exhibitors name, stand number & generic event logo

LIGHTING

x2 23 watts spotlights on track per shell scheme exhibitor

POWER

x1 4amp power point per shell scheme exhibitor



New Stallholder Application Process

- Any person who wishes to rent a Stall at the event, must submit Expression Of Interest (EOI) form available on AAMS website. <https://aams2019.org.au/>.
- AAMS 2019 committee will notify the successful stallholders and invite them to sign the contract if they wish to have the stall at the venue.
- Stalls will be allocated only after the receipt of full amount of stall rent AND signing of the contract with the Terms and Conditions mentioned below.

Visit our web-site: www.aams2019.org.au



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Terms and Conditions

The following Terms and Conditions apply to all stallholders who have received approval to their expression of interest (EOI) from the AAMS 2019 committee to display and or trade at Akhil Australia Marathi Sammelan 2019. While the following terms and conditions will guide arrangements for all stallholders, the AAMS 2019 Committee reserves the right to make exceptions as they see fit.

It is important to note that

- AAMS Committee reserves the right to cancel the approval of the stall for any reason they deem fit.
- Under any circumstances, the liability of AAMS is limited to rent of the stall paid.
- In case of any dispute, laws of NSW, Australia will be applicable.

Application, Variation and Amendment of the Operational Rules

- By accepting allocation of a stall and/or by continuing to occupy a site, the Stallholder agrees to abide by these operational rules; and
- AAMS 2019 committee reserves the right to vary or amend these operational rules, if need be.

Stall Fees

- Stall renting Fee for 3 days of Sammelan (19-21 April, 2019) = **\$1,200.**
- Stalls can be allocated only after the receipt of FULL amount of rent into AAMS account AND signing of the Terms and Conditions.
- Registered stallholders will be provided with TWO stadium class tickets for the event.

Insurances

All Stallholders must have their own public liability insurance to the value of \$5M, of which a copy of the Certificate of Currency is to be submitted during the Stallholder Application Process. All public liability insurances must be current.

Operational Rules

- Presentation - Stallholders must provide presentable and visually appealing displays of their items. Boxes, bags, crates etc. must remain out of sight.
- AAMS2019 Committee has full right to refuse any signage, material or products to be displayed / sold at the venue at its sole discretion.
- Each stall will get one rectangular table and two chairs as a part of furniture.
- Each stall will have a signage as a part of the structure for displaying their company name. Stallholders will be requested to submit the Art-work one & half months in advance of the event.
- There will be no provision for storage of items. If required, stallholders will have to make provision on their own. AAMS Committee will not be responsible for the loss / theft of the displayed items in any manner during day or night.

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- Other than within the rented stalls, no advertisement, banners or promotional items displaying names of companies or products will be permitted at the venue.
- Any damage to the stall structure or walls - including coloured marks or adhesive marks will have to be fully paid for.
- As entry to the venue is strictly controlled, only the registered stall holders with tickets will be allowed to enter the premises.
- Sub-letting of the stall is strictly not permitted.
- The stall fees are NOT refundable or transferrable.

Site Set Up and Pack Up

- Stallholder can get access to the stall on Thursday 18-04-2019 after 6.00pm.
- Pack up must be undertaken Sunday 21-4-2019 evening after 08.00 PM or Monday 22-4-2019 morning before 10:00am.

Site Parking

There will be LIMITED ONSITE PARKING available for Stall holders. Any delivery / pick-up trucks, or other vehicles must be removed within 1 hour.

Licenses, Registrations and Standards

It is the Stallholder's responsibility to ensure that their activity meets Commonwealth, State and Local Government regulations relating to health, fire, safety, vendor's licence requirements, etc.

Event Cancellation

The AAMS2019 Management Committee will advise all stallholders of any inevitable event cancellations. Any stall fees paid, will be fully refundable if the event is cancelled before it starts.

Electrical Connections & Outlets

Two 23W lights on track and one 4A, 230V, 50 Hz Single Phase AC socket will be provided in each stall. Please note that the power in AAMS2019 will be in limited supply. All electrical equipment must comply with ALL the Electrical Safety Regulation of NSW.

Conduct

All Stallholders and their staff must:

- Conduct themselves in a responsible manner, not bringing any disrepute to themselves or the AAMS2019 event or Management Committee (or their representative, volunteers, security);
- Act honestly and with integrity; and
- Be competent in their role within the event.

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Disputes and Complaints

- Any stallholder that has any reason for complaint, must lodge in writing details of the dispute and send via email to the President of the AAMS2019
- If the dispute is urgent, Venue management Team member can be contacted, however it may not be possible to solve the dispute on the spot.
- The complaint received in writing will be addressed at the next AAMS Management Committee meeting, and subsequently the complainant will be contacted by a representative of the Committee.
- If the dispute is not resolved amicably, laws prevailing in NSW will be applicable.

Environmental Protection

- Waste disposal including liquid waste is the responsibility of the Stallholder.
- All stall holders are to dispose of waste into tied bags into the appropriate covered industrial bins – **waste is not to be disposed of in the park wheelie bins available for the general public.**
- Care given to packaging and the effect it will have on the river and surrounding areas e.g. plastic bags be removed from items before sale and disposed of appropriately; no individually wrapped lollies; no helium balloons or unrestrained balloon to be sold or given away.
- Stallholders need to focus on the level and nature of waste generated from your stall.
- Place an effort into reduction of single use drinking bottles, plastic drinking straws, plastic cups etc.
- Please break-down/flatten all cardboard boxes and recycle into the recycle bins located on the venue.

Specific Stallholder Rules for Food items:

- NO fresh food items can be sold at the venue. Only properly packed food items will be allowed.
- Strictly observe all requirements under the Public Health Act and local council by-laws concerning the preparation, storage, display and sale of food and beverages.
- Ensure that all food complies with all safety regulations having obtained all relevant permits from the proper authorities.
- All products for sale must be clearly priced by the use of display cards, or on product packaging.
- If stallholders use scales they should be tested and certified.

Inspection

The stall may be inspected at any time by an authorized Council Environmental Health Officer or AAMS2019 Committee's authorised person to ensure compliance with legislative requirements. They should not be impeded by the stallholder in carrying out their duties.

Merchandising Stalls

- All merchandise sold must be legal and suitable for all age groups (no adult products, products displaying coarse or derogatory language or images, knives, laser pointers, replica weapons or dangerous goods will be permitted).
- Merchandise must be as described in the stallholder's application, unless otherwise agreed in writing by AAMS2019 Committee. Stallholders who provide false or misleading information regarding the products to be sold may be disqualified from trading on the spot.

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Some things to consider when choosing your stall:

- Will your display fit within the 3m x 2m allocated space?
- Is your display fastened in order to keep it from moving?
- Is your display visually appealing without any holes, marks or fading?
- Is your display secure so it will not collapse throughout the duration of the event?
- Will your stall create positive impression on the visitors ?

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